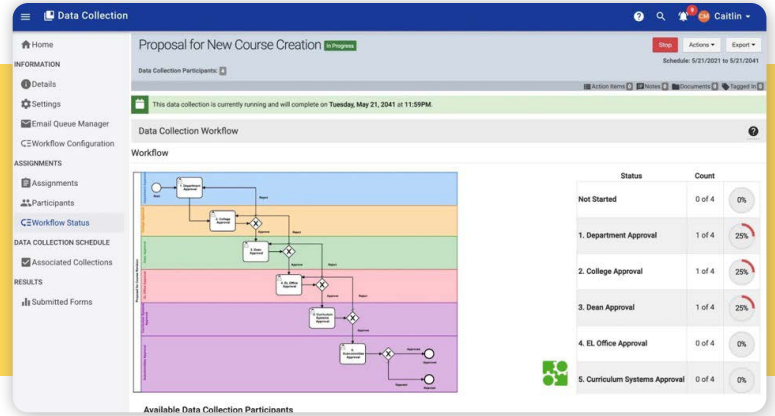


# Data Collection & Workflows Overview and Benefits



## What is “Data Collection & Workflows” in HelioCampus Assessment & Credentialing?

The HelioCampus “Data Collection & Workflows” feature enables you to design a template and associated workflow for managing various assessment, accreditation, and strategic planning activities with your key stakeholders.

## Why use the “Data Collection and Workflows” feature?

Without the support of a technology platform, overseeing these complex processes is largely manual and arduous, happening through email, spreadsheets, content drives, and other siloed tools. It also takes up a lot of your time and bandwidth to keep track of exactly where things are, who needs to review what, what deadlines are coming due, and making that information transparent to all relevant stakeholders.

Our “Data Collection & Workflows” feature allows institutions to streamline and automate existing workflows and processes to create efficiencies and time savings for all stakeholders so you and your team can spend less time overseeing the process and more time focusing on high value inputs, activities, and initiatives.

## What can this feature help me do?

Specifically, it allows you to centrally manage complex, multi-step initiatives through a forms and workflow tool designed to help collect evidence and generate feedback from various stakeholders across campus for:



**Annual (Academic) Assessment Planning and Reporting:** Enable your academic programs to answer prompts and link their institutional learning outcomes and accreditor outcomes with accompanying measures, targets and data driven decisions for continuous improvement reporting.



**Unit (Non-Academic) Assessment Planning and Reporting:** Enable units to answer prompts and link their outcomes to institutional learning outcomes and strategic plan goals with accompanying measures, targets and data driven decisions for continuous improvement reporting.



**Continuous Improvement Data Collection for Course and Program Assessment:** Designed to support reflection of assessment results and identify areas for improvement.



**Strategic Planning:** Track and manage progress toward meeting your strategic planning goals and objectives.

## How does this benefit me?



**Flexible Forms and Workflows:** The form and its elements are uniquely designed based on your institution’s specific improvement processes.



**Automate Notifications and Monitor Deadlines:** Through the email notification service, you can send notifications and reminders. Notifications, reminders and setting deadlines are easily monitored and set in the platform. Institutions can customize and manage these notifications, and recipients can access these notifications through their email and/or in their assessment platform dashboard directly.



**Collect Feedback from All of Your Stakeholders:** We’ll work with you to create flexible forms and workflows aligned to your specific processes and use cases. Response fields can be marked as required if desired so you can ensure you receive the feedback you need from all respondents.



**Track Progress:** You can track the progress of the workflow and see which stakeholders have completed their specific step(s).



**Generate Reports:** All Data Collections can produce a report by program or unit and one complete report of all of the form inputs by program and unit. Reports can be run and shared with stakeholders or even your board.

## How does it work?

LEARN MORE

[youtu.be/oLkFxVSqYLM](https://youtu.be/oLkFxVSqYLM)

